

North Dakota Urban and Community Forestry Association

Meeting Minutes October 24, 2012 Carrington Research Station; Carrington, ND

Welcome and Agenda- Bird

Tree debris, utilization and follow up were added to the agenda.

Secretary Report- Bartels

Approved as written

Treasurers Report- Wallevand

Removal of the Fargo/Williston Dex ads will be coming up. This will eliminate all ads. Wallevand will be handling the conference registration and reminded the planning committee that all speakers from last conference and all future conferences will need a IRS 1099 form. Non-profit forms are due in February of each year.

ND Community Forestry Council Update- Haberman

The ND Forest Service will help sponsor an attendee to the MFI (SMA and USFS sponsored). Haberman shared a Vibrant Cities brochure. State Forester Kotchman is a member of this group.

The US Forest Service and the ND Forest Service held a State and Private Forestry Review and tour this summer.

The NDFS has a EAB mitigation fund of \$250,000.00 when EAB is confirmed in ND.

The NDFS Community Forestry Team spent the summer on the CTAP project- doing rapid assessments (general inventories) in communities.

The whole Council approved the spring grants that the Grant Review Committee screened and recommended. They also approved a request from the City of Granville for storm damage help.

Committee Reports

- **Web Page- Peske**

The page had 1,100 hits in September. Events and arborists are the most popular. Pay Pal is in the process of being set up.

- **Species Evaluation- Quam**

The group will be meeting in Fargo on the 9th of November, 2012. They will go through the evaluation process with the committee. Quam hopes this can be done outdoors with the NDUCFA members at a later date. *Quam will get a list of the committee members to the Secretary.* He also requested funds to buy the ISA Plant Appraisal Guides. At the November 2010 meeting it was decided to allow \$25.00 per guide. *Quam was told to send this request to the budget committee to be placed in the budget. Gehrke moved to check the budget to see if we can purchase books to be owned by NDUCFA to be used by the committee. Motion passed.*

- **2013 Annual Conference Update- Gehrke/Liudahl**

Motion to raise the conference registration to \$50.00 for early registration and \$60.00 for regular registration by Gehrke. Motion carried.

Conference Scholarships- Makay

The NDFS will offer 10- \$100.00 scholarships to the conference. It will be on a reimbursement basis. The Executive Board will have a conference call to decide who to offer this to. The League of Cities will publish the details in City Scan.

Future Conferences-Liudahl

The Ramada is adding a \$25.00 per vendor booth set up fee. We are working with the NDNGA for possible solutions. Options are the Radisson or the new West Fargo Events Center. *Anyone with potential exhibitors please contact Scott.*

Summer Workshops-Haberman

These workshops will cover what we don't cover at the conference. A possible tree climbing workshop with Minnesota is being discussed (as well as South Dakota) for the spring of 2013.

Insurance-Haberman

Dawson Insurance in Fargo will give basic coverage for \$660.00. This would cover 3 events and a group of 60 members. *Haberman will look further.*

Budget – Liudahl (for Lee)

A proposed budget was distributed. *Bartels will research web ads. Bird will send a letter to the League of Cities asking to have NDUCFA speak at their conference.* The ND Association would be a possible source of donations. MFI, (Feb 17-23, 2013) will be zeroed out as the NDFS will send someone. *The executive board is tasked with finding possible grants.*

Drafting a Long Range Strategic Plan-Bird

Discussion only

NDFS Community Forestry Update-Makay

The fall grant sign up is going on now. The forms are on the web site.

The full CF Council will meet in Bismarck on December 12, 2012.

Tree Debris- Liudahl

A Wood Utilization meeting was held in June 2012. There is a need for 4x4s and 6x6s out west in the oil fields. *The executive committee will work on promotion ideas.*

EAB Update-Carrie Larson

There were 393 traps placed this year out of a possible 513 traps. The Dept. of Agriculture is working on a change to the law to include trees in the definition of a plant.

Election of Officers:

President- Yvette Gehrke

Vice President- Sam DeMarais

Secretary- Sharon Bartels

Treasurer- AJ Wallevand

Next Meeting will be at the NDUCFA Annual Conference. The conference will be in Fargo, ND at the Ramada plaza Suites. January 27-29, 2013.